

# VOLUNTEER GUIDE 2019



**GREAT VIC  
BIKE RIDE**



## Welcome to the team!

Welcome to the Great Victorian Bike Ride in 2019! We like to think of our team of volunteers as the wheels of this organisation. Bicycle Network wouldn't be where it is today without the support of you - our amazing volunteers!

Way back in 1975 volunteers founded our organisation and ever since they have been such a vital part of everything we do. Without the support of our team of over 300 volunteers, this year's Great Vic would not be possible.

A huge thank you must be extended to all members of our amazing workshop team who spend so many hours throughout the year building and maintaining our equipment and preparing and packing the trucks for all of our events. Thank you also to our dedicated Team Leaders who give up so much of their time, attending meetings, joining our team on pre-event route and campsite trips, packing equipment at the workshop - and that's all before we jump on the bus for Robe!

A couple of special mentions must be extended to two of our longest serving volunteers - Keith Porter and Ray Dowse, who have each notched up over 30 years of volunteering on the Great Vic!

On behalf of everyone here at Bicycle Network as well as our 5,000 riders, we would like to thank each and every one of you for generously sharing your time, knowledge and skills with us on this year's event - this couldn't be the greatest Great Vic ever without you!

**From the Bicycle Network Events Team**

# Meet the team

## Bicycle Network team members

Event Manager .....	Kahlia Dix
General Manager – Events & Operations .....	Rebecca Lane
Site Operations .....	Rebecca Lane
Route Operations .....	Declan Napier
Community Engagement .....	Jaimie Collins
Volunteer Coordinator .....	Sarah Cunningham

## Team Leaders

Campsite Services Team .....	Rob Priestly
Campsite Team .....	Tim Austin
Catering Equipment Team .....	Neil White
Catering Team .....	Janette Adams and Margaret Chaplin
Camp Clean Team .....	Vivienne Zoppolato
Flying Squad .....	Grant Whiteside
Good Oil .....	Thomas Williamson
Happy Helpers .....	Ethan Kusch
Logistics Team .....	Keith Porter
Lunch Team .....	Neil Warren
Main Street Team .....	Hamish Haugh
Marshal Team .....	Declan Napier and Kahlia Dix
Route Services Team .....	Bob Cater
SAG Team .....	Frank Coppens
Signs Team .....	Adam Smith
Volunteer Operations .....	Lyall Hill and Bruce Stuart
WARBY Team .....	John Pyle



# EVENT DETAILS

# Overview

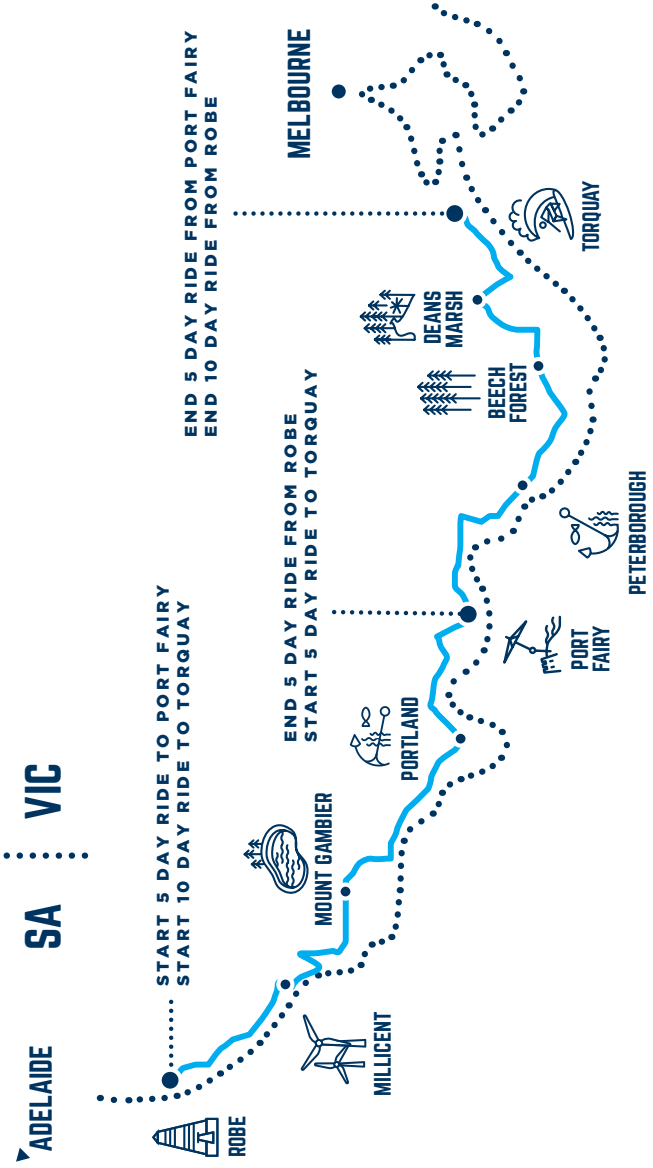
Bicycle Network's Great Vic Bike Ride is Australia's biggest camping and riding festival. In 2019, the Great Vic will see up to 5,000 riders cover 652km along South Australia's Limestone Coast and Victoria's Great Ocean Road.

Riders have the choice of the full 10-day ride, the 5-day ride from Robe to Port Fairy, or the 5-day ride from Port Fairy to Torquay.

## Itinerary

Day	Date	Route	Ride Distance
0	Thursday 21st November	Volunteer bus arrives	-
1	Friday 22nd November	Robe (rider arrival day)	-
2	Saturday 23rd November	Robe - Millicent	79km
3	Sunday 24th November	Millicent - Mount Gambier	77km
4	Monday 25th November	Mount Gambier - Portland	107km
5	Tuesday 26th November	Portland - Port Fairy	85km
6	Wednesday 27th November	Port Fairy (Rest Day)	-
7	Thursday 28th November	Port Fairy - Peterborough	95km
8	Friday 29th November	Peterborough - Beech Forest	81km
9	Saturday 30th November	Beech Forest - Deans Marsh	62km
10	Sunday 1st December	Deans Marsh - Torquay	66km

# The Route



# The campsites

Please note that campsite locations are subject to change at short notice.

<b>Robe</b>	Robe Recreation Reserve and Golf Course
<b>Millicent</b>	Millicent Football Club
<b>Mount Gambier</b>	Blue Lake Sports Park
<b>Portland</b>	Foreshore Reserve
<b>Port Fairy</b>	Southcombe Park
<b>Peterborough</b>	Peterborough Airport
<b>Beech Forest</b>	214 Beech Forest - Lavers Hill Road
<b>Deans Marsh</b>	Deans Marsh Memorial Park & 60 Pennyroyal Valley Road



# PREPARING FOR THE EVENT



# What to bring

## Camping Equipment

- Sleeping bag
- Mat
- Pillow
- Torch
- Tent (unless you're using one of ours)

## Clothing

- Warm, waterproof jacket
- Comfortable clothing for all weather
- Comfortable, closed-toe shoes
- Thongs
- Pyjamas
- Bathers

## Electronics

- Phone & charger
- Power bank

## Toiletries

- Toothbrush & toothpaste
- Shampoo, conditioner and hair brush
- Deoderant
- Soap
- Towel
- Lip balm

## Dining

- Plate & bowl
- Knife, fork & spoon
- Drinking cup / mug

## Other

- Sunglasses and sunscreen
- Ear plugs
- Snacks
- A great attitude and readiness to have fun!

# Getting there

During your application, you selected how you will be getting to and from the event. Please ensure that these details are still correct and inform us if your circumstances have changed.

## Bus Details

Please ensure you arrive 15 minutes prior to the scheduled departure time to ensure you don't miss your bus!

Bus service	Departure date	Departure location	Departure time
Melbourne to Robe	Thu 21 Nov (Volunteer Bus)	Jolimont Terrace	7:30am
Melbourne to Robe	Fri 22 Nov	Jolimont Terrace	7:30am
Adelaide to Robe	Fri 22 Nov	Adelaide Central Bus Station	9:00am
Albury to Robe	Fri 22 Nov	Albury Railway Station	5:00am
Ballarat to Robe	Fri 22 Nov	Lydiard Street	8:00am
Bendigo to Robe	Fri 22 Nov	Lake Weerona	8:30am
Geelong to Robe	Fri 22 Nov	Busport - Gheringhap Street	7:45am
Traralgon to Robe	Fri 22 Nov	Traralgon Station	5:30am
Wangaratta to Robe	Fri 22 Nov	Apex Park	6:00am
Torquay LTCP to Robe	Fri 22 Nov	Banyul-Warri Fields	7:00am (opens 6am)
Port Fairy LTCP to Robe	Fri 22 Nov	Port Fairy LTCP	10:15am (opens 9am)
Melbourne to Port Fairy (5-day volunteers only)	Wed 27 Nov	Jolimont Terrace	1:00pm
Adelaide to Port Fairy (5-day volunteers only)	Wed 27 Nov	Adelaide Central Bus Station	9:00am
Geelong to Port Fairy (5-day volunteers only)	Wed 27 Nov	Busport - Gheringhap Street	2:45pm
Torquay LTCP to Port Fairy	Wed 27 Nov	Banyul Warri Fields	2:00pm

# Getting home

## Bus Details

Bus Service	Departure Date	Departure Location	Departure Time
From Torquay to: -Melbourne -Adelaide -Albury -Ballarat -Bendigo -Traralgon -Wangaratta	Sunday 1 Dec	Banyul Warri Fields (Torquay LTCP)	Buses will start departing from 12pm onwards
From Port Fairy to Adelaide (5-day Robe to Port Fairy volunteers only)	Tuesday 26 Nov	Port Fairy LTCP	5:00pm
From Port Fairy to Melbourne (5-day Robe to Port Fairy volunteers only)	Wednesday 27 Nov	Port Fairy LTCP	8:00am

# Life on campsite

## The Hub

Your one-stop info centre located at the campsite. Our team can tell you what's happening in town or at the campsite. Essential services such as lost property are also found here.

## The Big Catering Marquee

The Big Catering Marquee is the heart of any Great Vic campsite. It's where you'll dine each morning and night and is also home to the main bar and entertainment stage.

## Tea and coffee

Free tea, coffee and milo will be available near the catering marquee as well as the volunteer support area.

## Food and drinks

Feeling peckish? Visit the food trucks on main street and grab yourself a barista made coffee, snack, cold drink, ice-cream or even some popcorn. Dinner is provided in the big tent each night.

## Toilets

Multiple toilet trucks and cubicles are located around camp sites.

## Showers

Showers are open from 12:00pm to 8.30pm on ride days and from 7:00am to 8.30pm on rest days.

## Phone charging

Phone charging is free for volunteers and can be found at the volunteer support area.

## Water stations

There are free water stations located around the campsite.

# Pre-event checklist

**In the weeks leading up to the Great Vic, please ensure that:**

- Your transport, tent & dietary requirements are all up to date in the portal
- You have read your position description found on the [Bicycle Network website](#)
- You have read the packing list and know what you need to bring with you
- You know when and where your transport is departing from
- If you are a Victorian resident aged 18+, you have a valid Working with Children Check (WWCC)

If your circumstances change or if you are unclear about any of the above, please feel free to give us a call on (03) 8376 8888 or send us an email at [volunteer@bicyclenetwork.com.au](mailto:volunteer@bicyclenetwork.com.au)



# THE SERIOUS STUFF

# What we expect of you

**Now that you are a part of the team, here are five things we expect from you:**

1. Respect Bicycle Network and our values – honest, committed, inclusive and progressive
2. Work hard to be the best you can at your role and help us to achieve our goals
3. Participate in training to ensure you're ready for your role
4. Let us know if there's anything that makes it hard for you to do your role
5. Achieve something great and have fun

**Bicycle Network's deal breakers – Here are nine things you can't do:**

1. Smoke when you're representing us and wearing our uniform
2. Smoke on campsite
3. Attend your shift affected by alcohol and/or drugs
4. Commit any offence against Bicycle Network
5. Do anything illegal while you're representing us
6. Do anything which might damage our brand
7. Threaten, assault, bully, discriminate against or sexually harass other team members or stakeholders
8. Steal other team member's stuff or stuff belonging to us
9. Breach the agreements you have made (like this one) in signing up to volunteer

# Staying safe

## Safety – keep it simple!

- Don't do something that you think is unsafe
- Don't ask anyone else to do anything unsafe
- If you see something which looks risky, address it straight away and or call event assistance

## In an emergency

- Stay calm and assess the situation
- Call Emergency services on 000
- Call Event Assistance

# Looking after yourself on event

On the Bicycle Network events team, we have a saying while on event – “eat before you're hungry, drink before you're thirsty andV put sunscreen on before you're burnt”. The most important thing you can do during the Great Vic is to look after yourself.

## Here are some simple tips:

- Drink plenty of water
- Wear layers of clothes
- Always apply sunscreen and wear a hat during the day
- Wear comfortable shoes
- If you need help - ask
- Look out for your team mates
- Take a break when you need it





# THE FUN STUFF

# Volunteer Appreciation Party

You're invited to the Great Vic's night of nights - the Volunteer Appreciation Party! Come along, have a game of barefoot bowls and enjoy a couple of drinks (on us!).

## The details

**When:** Tuesday 26th November, 7:30pm

**Where:** Port Fairy Bowls Club, 4 Bowls Court, Port Fairy

Two drinks and light nibbles will be provided. Please eat dinner beforehand.



## Daily entertainment

From live bands to talent quests and everything in between! There is always something fun to get involved with every afternoon and evening on campsite. Check out the ride guide for the full entertainment schedule and to see how you can get involved.

## Rest day

For most volunteers, rest day will be the same day as for the riders – Wednesday 27 November, while we are in Port Fairy. On this day we will be organising an activity for our volunteers to be a part of. More details on our rest day activity will be communicated on event, so be sure to check in with the volunteer support team to ensure you don't miss out on the fun!

## Volunteer Support Area

The volunteer support area is your space to use during your downtime. Here you can have a seat and take some time to relax; read the newspaper; charge your phone; play some board games; have a cup of tea, coffee or milo; or borrow a bike to use during the afternoon. The volunteer support team will also be around to organise activities such as group walks into town or trips to local landmarks, so make sure you check in with them regularly on event to keep up to date with all the fun things that are happening!

## Community activities

The Great Vic could not go ahead without the support of the local communities we pass through, and we are so lucky that each and every year they get involved in ways such as holding street parties and market stalls; cooking barbecues; running shuttle buses into town; as well as running other fun activities to get involved with. Make sure you take the time to explore the towns we visit and get involved with the town's festivities. For more information, check out the ride guide.

## Volunteer of the day

To recognise all the amazing work that our volunteers put in on a daily basis, throughout the event we will be selecting volunteers for our volunteer of the day award! All riders, volunteers and Bicycle Network team members can nominate someone for their great work by visiting the hub and completing our nomination form. The winner will be announced each evening during the rider briefing at 7pm in the catering marquee.

## Merchandise discount

Keen to get your hands on some Great Vic merchandise? As a volunteer, you are eligible to receive 20% off the 2019 full-price range, both on event and in our online store. Just enter the code – TEAM20 – at checkout online, or show your volunteer passport on event, to claim this offer.

[Visit the online store](#)

## Join our Facebook group!

For the first time this year we have a Facebook group for volunteers! Here you can ask questions, share your photos or stories from the day, keep up to date with important information and stay connected with other volunteers on event! To join [click here](#) or search 'Great Vic Bike Ride – Volunteers'



**OUR  
GREATEST  
GREAT VIC  
EVER**