



## Working with Children Check (WWCC)

The team on the RACV Great Victorian Bike Ride will need to have a valid Victorian Working with Children Check. This is in accordance with Victoria's new compulsory minimum child safe standards.

Directions are provided below for starting a check (or registering your existing check with Bicycle Network) which will need to be completed before you apply for the event.

If you live interstate, you are exempt from having a WWCC for this event. If you volunteer in Victoria at other times this could be different, details here if you are interested. Any volunteers visiting from overseas must have a valid WWCC.

If you would like to discuss this process, or have any concerns please don't hesitate to get in touch with Claire Connell, Volunteer Program Manager on 03 8376 8873.

If you do not have a WWCC you can start the process by:

- [Going online here and start your application](#)
- Ensure you specify it is for a volunteer role. By doing this you will not incur a fee
- The code for the occupation field is: *10; all overnight camps.*
- Include Bicycle Network as the organisation that you are volunteering for
- Include address details of Bicycle Network, PO BOX 24013, Melbourne VIC 3001
- You will then need to print out the completed form, and take it to a relevant post office with 100 points of identification and recent passport photos to complete the process.

If you already have a valid WWCC and just need to register with us please:

- [Go to My Check](#), sign in and update the info to include Bicycle Network
- Add the address details of Bicycle Network, PO BOX 24013, Melbourne VIC 3001

You will need to input both your WWCC card number and expiry date when you apply to volunteer, we will also need to see your card before you volunteer with us.

Making bike riding easy for everyone

Level 4, 246 Bourke Street  
Melbourne VIC 3000

234 Crown Street  
Darlinghurst NSW 2010

210 Collins Street  
Hobart TAS 7000

Suite 5, 18-20 Cavenagh Street  
Darwin NT 0800

Freecall: 1800 639 634  
[bicyclenetwork.com.au](http://bicyclenetwork.com.au)